



2018 Year 7–11 Awards Evening – Friday 7 December 2018

Instructions for award winners – Please read carefully

Congratulations if you have received an email advising that you are to receive an award at the 2018 Year 7-11 Awards Evening.

Time

1. **6.15pm** – all award winners are required to meet Mrs Eyre, Mrs Carruthers and Mrs Maree in the Auditorium for an important briefing.
Have your name checked off before sitting down in your allocated seat.
If your name is not checked off, you will not receive your award during the evening.
2. ***Students who arrive late, or after the evening has officially commenced will not be able to receive their award during the evening.***

Attendance

3. All award winners are asked to confirm their attendance, or advise if they are unable to attend the Awards Evening. If you have received an email, we request that you use the link on our webpage for attendance purposes – see next page.

Under the 'Links' tab on the Home page of the College Website www.ljbc.wa.edu.au, click on the '2018 Awards Evening Registration Form' link. You will need to complete this electronically no later than **Wednesday 5 December 2018**.

4. If we do **not** receive confirmation that you will be present at the night, we will assume you are **not** attending. Notification after this date can unfortunately not be accepted.
5. Families are encouraged to attend and will be most welcome. Each award winner will be able to invite **four** family members to the event. The Auditorium will be open for families to be seated from 7pm. We look forward to seeing you at the Awards Evening and to presenting you with your award on stage.
The Evening will commence at 7.30pm and should conclude at approximately 9.30pm.
6. The College expectation for families who attend the Awards Evening is that they will stay for the whole evening, and not leave part way through. We encourage all families who attend to celebrate the successes of all the students receiving awards.

Uniform requirements for all award recipients

7. All uniforms must be immaculate.
8. **Girls:** winter uniform – skirt, stockings, tie and black shoes (no jumper/cardigan/blazer)
Boys: winter uniform – long grey school pants, yellow/white shirt, tie, school socks and black shoes (no jumper/cardigan/blazer)
9. Please note that all students receiving an award at the Awards Evening must meet all College uniform and appearance standards as outlined in the Student Planner, otherwise they will not be able to participate.

This includes:

- hair pinned back and off the face, no unnatural colours
- no makeup
- correct earrings in the lower lobe of the ear (one earring in each ear only); no facial piercings or plugs
- skirt or dress length should be on the knee
- summer socks are to be correctly rolled
- shoes are to be secure and polished

Seating

All award winners will sit in the area allocated/reserved for award winners. There is no other allocated or reserved seating on the night. Award winners who are also involved in musical items will sit with Award winners and move to their musical group at the appropriate time.

Please note that we do not provide an official photographer; however, you are most welcome to bring your own camera

[Link to register your attendance:](#)



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At Lake Joondalup Baptist College, we actively work to ensure that every member of our College 'belongs' rather than merely 'attends', becoming at home, and part of a learning community where they are respected, cared for and where they can flourish. As you

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