



136

Policy Number

Student Leadership Policy

Title of Policy/Procedure	Student Leadership Policy
Endorsed by	Principal
Responsibility	Dean of Students
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To whom issued	College staff

Student Leadership Policy

Policy Statement

Lake Joondalup Baptist College endeavours to provide opportunities for students to develop skills and experience leadership in a variety of contexts. Only upon the College Management Team's (CMT) approval is the student appointed to the nominated role. As such, the role is a representative position that carries responsibility and prestige.

Leadership Positions

Head Boy/Head Girl
House Captains
House Councillors
Co-curricular Captains

General Eligibility Criteria

Students in leadership positions are role models for other students in the areas of uniform, courtesy, behaviour, academic application, co-curricular involvement and holistic life of the College. They are proactive in encouraging students to respect the College policies at all times both on and off campus. This would mean following College rules, wearing the correct uniform and having regular attendance.

Applicants need to show themselves worthy of a leadership position in their previous years at the College with regards to attitude, involvement and actions. Students also need to abide by the College policies and procedures showing respect for their teachers and fellow students and wear their badge with pride.

The list of eligible criteria will be outlined on all nomination forms.

Applying for Leadership

Students will be appointed following a rigorous selection process. Guidelines for the application and selection criteria for the various leadership positions will be published annually.

During Term 3, students are asked to submit a written application, self-nominating for the position. A selection panel, consisting of the Dean of Students and the Heads of House will meet to consider all applications. Students in Year 7 will complete this process during Term 1.

For the position of Head Boy and Head Girl, a shortlist of students whose application has met the selection criteria, will be invited to an interview with the panel.

The shortlisted students will each address an assembly of Year 11 students and staff. All Year 11 students will vote for the shortlisted applicant of their choice. Staff may also vote for the students of their choice.

Students nominate themselves for the position of House Captain and House Councillor, two students per year group, per House, will be appointed to these positions. Both peer and staff voting will take place within the six House groups.

For the position of Co-curricular Captains, the student selected for this position will be chosen from the list of applicants who applied for the position by the nominated Director or Head of Learning Area who oversees that activity, in conjunction with the Co-curricular Manager. The applicant is then approved by the Dean of Students.

Roles and Responsibilities

Head Boy/Head Girl and House Captains

The Head Boy/Head Girl and House Captains have the responsibility of representing the College and student body by being responsible role models at all times, and by helping with the morale and wellbeing of the whole student body, in particular with the Student Councillors.

Roles will include, but are not limited to:

- representing the College at special functions such as; open days, presentation evening, graduation and course selection evenings
- taking a high profile position in relation to any public duties required by the College.
- assist the Heads of House at Sporting Carnivals
- assist Heads of House in collecting and counting money for Uniform free days or other fundraising events
- support the College by participating in the holistic life of the College
- take an active role in the Student Council meetings and other events, working collegially with other Student Leaders
- raise student voice at Student Council meetings
- provide a written report for the Impressions magazine
- attend local community events of the City of Joondalup as required by the relevant Deans
- liaise with other Student Councillors to elevate student leadership within the College
- liaise with the Dean of Students/Heads of House for new initiatives
- inform the College community of Student Council activities, events and new initiatives through the College eNewsletter and College Assemblies
- assist Heads of House in maintaining uniform standards
- provide guidance and act as mentors for other students.

The Head Boy and Head Girl will also:

- have excellent interpersonal skills and demonstrate an awareness for protocols and etiquette
- be called upon to attend funerals as representative of the student body of the College.

The House Captains will also:

- be responsible for the agenda for House Assemblies and inform the House of activities events and new initiatives through House Assemblies
- assist the Head of House at Sporting Carnivals, including: designing, making and displaying House decorations, generating team spirit, setting and packing up equipment, encouraging the participation of other students.

Student Councillors

Duties will include, but are not limited to:

- being responsible role models
- representing the College at special functions such as; Open Days, Presentation Evening, Graduation and Course Selection Evenings
- assisting the Head of House and House Captains at House Assemblies, including: setting and packing up, public speaking, reading notices, bible reading; handing out awards and conducting devotions
- assist the Head of House at sporting carnivals, including: designing, making and displaying House decorations, generating team spirit, setting and packing up equipment, encouraging the participation of other students
- assist the Head of House in collecting and counting money for Uniform free days or other fundraising events
- raise student voice at Student Council meetings
- assist the Head of House by keeping students in the House informed of planned House events and activities.

Co-Curricular Captains

In order to establish the need for a Captain's position, the following criteria must be met:

- the Captain's position must be a leadership role
- the area/activity must be co-curricular in nature
- the area/activity must have a high public profile, that is its audience must be outside of the College as well as from within the College
- the area/activity must be ongoing throughout most of the year and from year to year
- there must be a significant number of students directly and regularly committed to and involved in the activity/area
- there must be an existing track record meeting all of the above for a period of at least two years before the Captaincy is established
- a staff member must assume responsibility for the supervision and mentoring of the Captain
- generally appointees to Captain positions will be Year 12 students.

Application Process for New Captain Positions

Applications for the establishment of a Captain's position must be put in writing addressing the above criteria, and applied through the Dean of Students who will table the application as an item for consultation at an the Awards Committee meeting.

Where there is any dispute or uncertainty, the final decision will rest with the College Principal.

Sports Captain

The Sports Captain will:

- have shown a high level of participation in Inter House and Inter School events for a minimum of three years
- have shown a high degree of proficiency in sporting teams
- have demonstrated leadership whilst a member of sporting teams
- be highly regarded by managers/coaches of previous sporting teams
- be highly regarded by peers, especially within previous sporting teams
- demonstrate a high standard of presentation whilst competing in sporting teams
- display a high standard of conduct and sportsmanship.

Music Captain

The Music Captain will:

- have shown a high level of participation and commitment in music ensembles for a minimum of three years
- have shown a high degree of proficiency and musicianship in College Ensembles
- have demonstrated leadership as a member of music ensembles
- be highly regarded amongst staff and peers
- demonstrate a high standard of presentation whilst performing
- display a high standard of conduct.

Chaplaincy Captain

The Chaplaincy Captain will:

- have shown a high level of participation and commitment in the Chaplaincy Department ministries
- Is A Practicing Christian And Christian Role Model
- have demonstrated leadership whilst ideally leading or assisting to lead in small group settings, such as Chips and Chat, Chaplaincy Cup, Shine etc.
- be highly regarded amongst staff and peers
- demonstrate a high standard of presentation
- actively participated in College charity fundraising.