



Parent Participation Program (PPP) Information Sheet 2021

Mother's name _____

Telephone _____

Father's name _____

Telephone _____

Eldest student's name _____

Year or Class _____

*Listed below is a summary of some of the areas where PPP assistance will be of benefit to the life of the College.
Please tick in the box against the area/s in which you may wish to assist, and return this form to either
Primary or Secondary Student Reception by **Monday 3 February 2020***

College Community

Canteen
Parent assistance is required each day for approximately 2.5 hours any time between 8.30am and 1pm.

Washing & Ironing
Throughout the year assistance is required to wash and/or iron the Primary and Secondary School tea towels, Science lab coats, tablecloths and sick-bay bed linen. Tea towels and sick bay linen needs to be collected on a weekly basis, from the Primary Reception area each Friday at 3pm and Secondary Student Reception at 3.15pm and returned on Monday by 8.30am.

P&F Meetings
Attendance at P&F Meetings, will earn two PPP hours per family for each meeting attended. Please record your attendance on your Timesheet and sign the attendance register at each meeting to ensure your time is recorded.

College events
Involvement and assistance with drama performances, music productions, Presentation nights, College Reunions, etc.

Uniform Shop
The Uniform Shop operates each Tuesday and Thursday from 8am to 11.30am and 12.30 to 4pm. Parent assistance is also required on Mondays from 9am to 11am.



PCA
Assistance is required at a variety of events. Volunteer one or more hours. Please contact PCA@ljbc.wa.edu.au

Library
Assistance is required in both the Secondary and Primary Libraries with a variety of tasks, including covering and shelving books, some of which may be done at home.



Secondary Sport

From time to time, parent assistance is advertised in the Secondary School newsletter.



Science

Assistance is required with the preparation of equipment stock lists (will require a knowledge of Microsoft Excel) and the repairing of laboratory coats as required.



Technology & Enterprise

Textiles and fabrics require assistance on occasions with simple sewing tasks, threading bobbins and preparing fabrics for classes.

Exam Supervision

Parents are asked to assist teachers in the area of exam supervision for Senior Secondary students.



Primary Sport

Assistance is required on carnival and school sports days. Please refer to Primary Newsletters for when the various events are on and contact Primary Reception if you are able to assist.



Drama Department

In the preparation for a drama production, the Drama Department may need help from parents with dressmaking, basic sewing, make-up, hairdressing, stagecraft, costume laundering and set construction.

Student Services

Below is a list of things that Student Services would like assistance with. Some tasks need to be done at the College, while others can be done in your own home. They include laundry, cleaning, sewing and lost property. Assistance is also needed for Lower and Secondary Athletics barbeques.

General

The College needs parents to help with a variety of activities, ranging from assistance in the Classroom, the Art Room, the Library and Physical Education. If you wish to offer classroom assistance, please liaise directly with the respective teacher.

Thank you for indicating the specific areas in which you would like to offer assistance. Please note that whilst in some instances the College will contact parents directly asking for help, on most occasions requests for help will be advertised in the College eNewsletter, and parents should respond as advised.