



## Year 7 - 11 Awards Evening – Tuesday 2 December 2025

### Instructions for award winners – Please read carefully

Congratulations on receiving an invitation to attend our Year 7 - 11 Awards Evening.

#### Time

1. **6pm** – All award winners are required to meet Mrs Yeomans in Founders Hall for an important briefing:
  - Founders Hall is located next to the Canteen
  - Have your name checked off and receive your allocated seat number
  - Please note: If your name is not checked off, you will not receive your award during the evening.
2. ***Students who arrive late, or after the evening has officially commenced will not be able to receive their award during the evening.***

#### Attendance

3. Families are required to book up to four (4) free tickets to attend the evening and confirm your child/ren's attendance by **Friday 28 November 2025**.  
If you would like more tickets, please email Esbe Maree – [Esbe.Maree@ljbc.wa.edu.au](mailto:Esbe.Maree@ljbc.wa.edu.au)
4. If we do **not** receive confirmation (through Humanitix) that you will be present at the night, we will assume you are **not** attending. If you then turn up on the night without having notified us, award(s) will not be presented.
5. The Auditorium will be open for families to be seated from 6pm. We look forward to seeing you at the Awards Evening.
6. The evening will commence at 6.30pm and should conclude at approximately 8.30pm.
7. The College expectation for families who attend the Awards Evening is that they will stay for the whole Year 7-11 ceremony, and not leave part way through. We encourage all families who attend to celebrate the successes of all the students receiving awards.

#### Uniform requirements for all award recipients

8. **Girls:** winter uniform – blazer, winter skirt or long grey school trousers, yellow/blue shirt, stockings (preferred)/school socks, tie and black shoes (no jumper)  
**Boys:** winter uniform – blazer, long grey school trousers, yellow/blue shirt, tie, school socks and black shoes (no jumper)
9. Please note that all students receiving an award at the Year 7 - 11 Awards Evening should meet all College uniform and appearance standards as outlined in the Student Planner, otherwise they will not be able to participate.

This includes:

- boys are expected to be clean-shaven
- hair pinned back and off the face, no unnatural colours
- light/natural make up
- correct earrings in the lower lobe of the ear (one earring in each ear only); no facial piercings or plugs
- skirt hem should not be higher than 4cm above the kneecap while standing
- shoes are to be secure and polished

#### Seating

All award winners will sit in the area allocated for award winners. There is no other allocated or reserved seating on the night.