



Lake Joondalup Baptist College

Secondary English Teacher 0.6 FTE (ongoing)

At Lake Joondalup Baptist College, our purpose is to provide a Christ centred education that nurtures the whole person. Guided by our values of Seek Wisdom, Act Justly, Love Mercy, and Walk Humbly, we inspire students to grow in character, resilience, and faith. We strive to create a learning community where kindness, confidence, and compassion flourish, and where students are equipped to serve with integrity and purpose in a changing world.

The College invites applications from experienced and enthusiastic educators who share this calling to inspire young people. We seek teachers who not only bring excellence in their teaching but who are committed to shaping lives, encouraging creativity, and helping students discover their God given gifts.

As a Child-Safe School, we are committed to the National Principles for Child Safe Organisations. Our intentional and extensive safety and wellness curriculum ensures that student wellbeing is a priority, safeguarding all students and promoting practices that support their growth and development.

This position will commence January 2026.

Duties and Responsibilities

1. Teaching and Student Support:

- Demonstrate the ability to teach English to Secondary students, with expertise in Senior Secondary (Years 10-12) English, ensuring a strong understanding of curriculum requirements and student outcomes.
- The ability to teach Senior Secondary Literature is highly desirable, with a focus on developing critical thinking, analysis, and appreciation for various literary genres.
- Work collaboratively as part of the English Teaching Team, contributing to the development of innovative teaching strategies and promoting excellence in student learning and achievement.
- Fulfil teaching responsibilities as specified by the Head of English Learning Area and the Associate Principal Head of Secondary, including lesson preparation, student assessment, and classroom management.
- Collaborate closely with the Learning Diversity Team to provide in-class support for students with diverse learning needs, promoting inclusive teaching practices and ensuring appropriate support and adjustments are in place for all learners.
- Implement College policies related to student management, care, and behaviour, and adapt to any changes directed by the Associate Principal Head of Secondary to ensure a safe and respectful learning environment.
- Support the Head of English Learning Area in implementing the curriculum in line with the standards of SCSA and the Australian Curriculum, Assessment and Reporting Authority (ACARA).
- Attend and contribute to after-school meetings and professional learning, sharing best practices and staying informed about departmental updates. Contribute to AISWA and other relevant professional bodies.

- Attend consensus and support meetings organised by AISWA, the School Curriculum and Standards Authority (SCSA), or other relevant professional bodies, staying current with educational best practices.

2. Communication and Pastoral Care:

- Communicate effectively with parents and students, both in formal and informal settings, to promote a caring, supportive, and professional environment within the College community.
- Liaise regularly with parents, teachers, and the Head of English Learning Area to collaboratively plan, prepare, monitor, and report on student progress, ensuring personalised learning outcomes.

3. Co-curricular and College Community

- Actively support and promote the Christian ethos and values of Lake Joondalup Baptist College, serving as a role model for students both inside and outside the classroom.
- Contribute annually a minimum of 40 hours (pro rata) to co-curricular activities, as directed by the Co-Curricular Coordinator, fostering student engagement beyond academic pursuits.
- Assist with a Form class and actively participate in House activities, promoting school spirit and fostering community involvement.

4. Other Duties:

- Undertake other duties as directed by the Principal, contributing to the overall mission and vision of the College.

Essential Selection Criteria

The essential criteria for this role:

1. Committed Christian: A practicing Christian and active member of a church, with a commitment to modelling Christian values within the school community. A current reference from the applicant's Church Pastor/Minister should be provided, displaying evidence of active involvement in their faith community.

2. Experienced Teacher:

- Highly skilled in teaching English to students in Years 7-12, with expertise in Senior Secondary (Years 10-12) English essential. The ability to teach Senior Secondary Literature is highly desirable.
- Skilled in developing, implementing, and evaluating curriculum, with a strong understanding of contemporary educational practices in teaching.
- Demonstrated ability to integrate ICT into pedagogical practices to enhance student learning and engagement.
- Highly developed administrative and organisational skills, with the ability to manage resources, marking, and priorities to meet deadlines.

3. Communication & Relationships:

- Excellent communication and interpersonal skills, including the ability to build positive relationships, engage the wider community, and work effectively within a team.
- A genuine interest in building rapport with students of diverse ages and backgrounds, fostering a positive and inclusive classroom environment.

4. Registration: Registration, or eligibility for registration, with the Teacher Registration Board of Western Australia.

September 2025

How to apply and additional information

Please visit the Employment Section on the College website:
<https://www.ljbc.wa.edu.au/Employment.php> and read the 'Application Information' section.

Applications must be submitted with a completed Employment Application Form, which can be downloaded on the Employment page.

Please ensure that you have included the following documentation in your application as outlined below:

1. A completed Employment Application Form
2. Covering letter which includes written responses to the Essential Selection Criteria in the Job Description.
3. Resume which includes contact details of two professional referees.
4. Certified copies of qualifications and academic transcripts.
5. Proof of current registration with the Teacher Registration Board of Western Australia.
6. Nationally Coordinated Criminal History Check through Department of Education (Western Australia) less than six months old, or undertaking to apply prior to commencement.
7. Working with Children Check, or undertaking to apply prior to commencement.
8. A written reference from your Church Pastor/Minister.

Please submit your application by email and in **PDF Format** to: HR@ljbc.wa.edu.au

Applicants will receive a return email confirming that their application has been received by the College. If you have not received this email within two days of sending your application, please contact the Human Resources Officer on 9300 7444.

Please note that only applicants who are shortlisted for interview will be contacted.

Closing date for applications: 4.00pm, Monday 29 September 2025.