



**Primary Kindergarten and Pre Primary
Learning Enhancement Teacher
(0.8 FTE)
Commencing January 2026**

Lake Joondalup Baptist College seeks expressions of interest from experienced and enthusiastic teachers for the role of Learning Enhancement Teacher in Kindergarten and Pre Primary. The successful candidate will have the qualifications and personal qualities needed to inspire and teach students effectively and competently and support inclusion within a mainstream classroom in Kindergarten and Pre Primary.

1. Duties and responsibilities

- Provide direct support for students with additional learning needs and support needs through a range of strategies (including direct instruction, delivery of adjusted learning programs, assessment and monitoring of progress including the areas of social integration, language and communication, literacy, numeracy and behaviour)
- Administer diagnostic tests as directed by the Head of Learning Diversity
- Identify educational goals for individual children; write and update Individual Plans
- Liaise closely with the Head of Learning Diversity, year level teachers and Primary Leadership
- Maintain student records in TASS, particularly NCCD data and AISWA funding applications
- Review NCCD data and assist teachers in updating information
- Develop a timetable for support within the given stage; work closely with the Education Assistants assigned to Year levels to meet the needs of students
- Actively ensure the ongoing provision of quality teaching for students with special/additional needs, including the planning, delivery and evaluation of the class program
- Design, implement, teach, assess and report on the progress of students with special/additional needs, according to their Individual Plan or other Documented Plan.
- Design and implement differentiated teaching resources, specifically targeting the individual needs of students
- Teach and implement strategies supporting student engagement within the regular classroom
- Collaborate effectively within the inclusion team, including cross-disciplinary teams and or service providers
- Support teachers in teaching students with special/additional needs
- Respectively meet with parents and manage day to day concerns, honouring their approaches within the school context and culture
- Respect and support colleagues and families through positive communication
- Actively ensure the ongoing inclusion of all students within the school and wider community
- Advocate for students with special/additional needs to reach their potential
- Other duties as directed by the College Principal.

2. Line management

Your line manager will be the Head of Learning Diversity.
You are responsible to the Principal through the Dean of Primary.

3. Essential selection criteria

Capacity to build effective relationships with students, staff and parents to enhance student wellbeing and outcomes. Essential criteria for this role include:

- Demonstrated experience working with learning support students and a knowledge of the needs of these students
- Demonstrated commitment to personal growth, education and welfare of students
- Excellent communication and interpersonal skills including relationship building, community engagement and team building
- Knowledge of Inclusive Education programs and practices within specific stages of development
- Knowledge of the Early Years Learning Framework and the National Quality Standards and teaching experience in Early Childhood
- Highly developed administrative and organisational skills with the proven ability to manage resources, staff, NCCD and AISWA funding applications and prioritise to meet deadlines
- Demonstrate knowledge of a range of diagnoses with the ability to support families whilst following clear processes and procedures

4. Qualifications, experience and personal qualities

- Registration or eligibility for registration with the Teacher Registration Board of Western Australia
- Relevant tertiary qualifications in Special Needs
- Experience within the school context
- Accreditation with the Teachers Registration Board of Western Australia
- P.A.R.T training (or willing to complete)
- First Aid Certificate (or willing to complete)
- Excellent interpersonal and professional qualities, including compassion, strong written and oral communication skills, initiative and ability to work as a team member
- Ability to integrate ICT into pedagogical practices

Commencement date

January 2026

Paul Sonneman-Smith
College Principal

How to apply and additional information

Please visit the Employment section on the College website <https://www.ljbc.wa.edu.au/Employment.php> and refer to the section 'Application Information'.

Please read through the information

- ✓ **Staff Code of Conduct Policy**
- ✓ **Statement of Faith**
- ✓ **Employment Collection Notice**
- ✓ **Employment Application Form**

All applications must be submitted with a completed Employment Application Form, this is available for download on the Employment page.

Please ensure that you have included the following documentation in your application:

1. Employment Application Form
2. Covering letter
3. Written response to the Essential Selection Criteria
4. Resume
5. Contact details of two professional referees
6. Certified copies of qualifications and academic transcripts
7. Proof of current registration with the Teacher Registration Board of Western Australia
8. Nationally Coordinated Criminal History Check through Department of Education
 1. (Western Australia) less than six months old, or undertaking to apply prior to
 2. commencement
9. Working with Children Check, or undertaking to apply prior to commencement
10. A written reference from your Pastor/Minister is desirable

Please submit your application by email and in PDF Format to: HR@ljbc.wa.edu.au

All applicants will receive a return email confirming that their application has been received. If you have not received this email within two days of sending your application, please contact Human Resources on 9300 7444.

Please note that only applicants who are shortlisted for interview will be contacted.

Closing date for applications: 4pm, Monday 19 January 2026