



## Sports Awards Evening – Friday 22 November 2024

### Instructions for award winners – Please read carefully

Congratulations on receiving an invitation to attend our Sports Awards Evening.

#### Time

1. **6pm** – All award winners are required to meet Mrs Maree in PAT1 for an important briefing:
  - PAT1 is located in the back of the Auditorium (please enter through the side door)
  - Have your name checked off and receive your allocated seat number
  - Please note: If your name is not checked off, you will not receive your award during the evening.
2. ***Students who arrive late, or after the evening has officially commenced will not be able to receive their award during the evening.***

#### Attendance

3. Families are required to book free tickets to attend the evening and confirm your child/ren's attendance.
4. If we do **not** receive confirmation (through Humanitix) that you will be present at the night, we will assume you are **not** attending. If you then turn up on the night without having notified us, award(s) will not be presented.
5. The College expectation for families who attend the Sports Awards Evening is that they will stay for the whole evening, and not leave part way through. We encourage all families who attend to celebrate the successes of all the students receiving awards.

#### Uniform requirements for all award recipients

6. All uniforms must be immaculate.
7. **Girls:** winter uniform – winter skirt, yellow/blue shirt, stockings, tie and black shoes (no jumper/cardigan/blazer)  
**Boys:** winter uniform – long grey school trousers, yellow/blue shirt, tie, school socks and black shoes (no jumper/cardigan/blazer)
8. Please note that all students receiving an award at the Sports Awards Evening must meet all College uniform and appearance standards as outlined in the Student Planner, otherwise they will not be able to participate.

This includes:

- boys are expected to be clean-shaven
- hair pinned back and off the face, no unnatural colours
- no makeup
- correct earrings in the lower lobe of the ear (one earring in each ear only); no facial piercings or plugs
- skirt hem should not be higher than 4cm above the kneecap while standing
- shoes are to be secure and polished

#### Seating

All award winners will sit in the area allocated for award winners. There is no other allocated or reserved seating on the night.

***Please note that we do not provide an official photographer; however, you are most welcome to bring your own camera***